

# **Constitution and Bylaws of the Austin Senior Golf Association of Austin, Texas**

## **ARTICLE I Name**

The organization shall be known as the Austin Senior Golf Association, hereinafter referred to as the Association.

## **ARTICLE II Objectives and Powers of the Association**

**Section 1** It shall be the objective of the Association to further the interest of golf, both amateur and professional, in Austin and vicinity and to promote good sportsmanship, good conduct, and conformance to rules in the use of the golf courses of the Austin area.

**Section 2** The powers of the Association shall be such as may be reasonably calculated to attain its objectives.

## **ARTICLE III Membership**

**Section 1** Membership shall consist of Active, Honorary, and Super Senior members.

**Section 2** Active Members: Any person, male or female, age sixty (60) or over, interested in the advancement of golf may become a member upon payment of dues as provided for in the Bylaws.

**Section 3** Honorary Members: Persons who have distinguished themselves in the advancement of golf may be elected by the Board of Directors to Honorary Membership in the Association. To be eligible for play in Association tournaments, the member must be age sixty (60) or over.

**Section 4** Super Senior Members: In addition to the characteristics of Honorary Members the Board of Directors may approve Super Senior memberships. These special Super Seniors must be 90 years of age or older, be a current member of the Association for at least 10 years consecutively and have participated in 300 or more ASGA tournaments.

## **ARTICLE IV Board of Directors and its powers**

**Section 1** The officers (Board of Directors) of the Association shall consist of a President, a Vice-President, a Secretary-Treasurer, a Parks and Recreation Delegate (PARD), a representative of ASGA to serve as a voting delegate on the Austin Parks and Recreation Golf Advisory Board, one (1) General Membership Representative Delegate, the Tournament Chairman, Handicap Chairman, Website Chairman and the immediate Past President. All officers are elected at the annual meeting for a one (1) year term. The Board shall take office immediately after the annual meeting to be scheduled in early November. The President and General Membership Representative Delegate shall not serve consecutive elected terms in their respective offices. The President automatically becomes a member of the Board of Directors for the year following his term of office. All vacancies in the offices of the Association shall be filled by appointment by the Board of Directors for the remainder of the calendar year. The fiscal year of the Association shall be November 1 through October 31.

**Section 2** The Officers (Board of Directors) shall have full powers and authority in the intervals between meetings of the Association to do all acts and perform all functions which the Association might do or perform, except that it shall have no power to amend the Constitution or bylaws. Whenever the Board of Directors meet, five (5) Officers thereof shall constitute a quorum.

**Section 3 President:** The President shall preside at all meetings of the Association, and the Board of Directors, and in general, shall perform the duties incident to his office, and be ex-officio member of all Committees.

**Section 4 Vice-President:** In the absence of the President, the Vice-President shall assume the duties of the President. The Vice-President shall be the chairperson of the annual audit of the Association Treasurer's yearly records after the close of the fiscal year and before the seating of the new board. As chairperson, the Vice-President shall work with the General Membership Representative as the assistant.

**Section 5 Secretary-Treasurer:** The Secretary-Treasurer shall keep the books of account of the Association, the minutes of the meetings, and the minutes of the Board of Directors. He/she shall submit to each of such meetings the minutes of the preceding meeting, and generally perform other such duties as the Board of Directors may prescribe. He/she shall collect, receive, and receipt for all monies payable to the Association and deposit same as and when received.

**Section 6 Representative to the Austin Parks and Recreation Golf Advisory Board:** This person is elected by the membership to represent the Association in the promotion of its interest as it relates to the City of Austin, City Council, other public bodies, and the administrative officers of both public and private golf courses in Austin and vicinity. The PARD, Parks and Recreation Delegate, has a permanent vote since the Association was one of the founding members of the Austin Parks and Recreation Advisory Board.

**Section 7 General Membership Representative Delegate:** One (1) General Membership Representative Delegate will be elected to the Board at the annual meeting. Their function is to increase representative viewpoint and deliberations at Board meetings. This Delegate member will also be serving the Vice-President to assist in the audit of the Association Treasurer's annual records.

**Section 8 The Tournament Chairman:** The Tournament Chairman shall develop the Association's Tournament Schedule and playing rules for the calendar year and rule on and assess appropriate penalties for any reported infraction. A member may appeal such ruling to the Board of Directors. Appeals must be made in writing within ten (10) days of receiving notification of ruling or penalty; otherwise, the Tournament Chairman's ruling will be final. In the Tournament Chairman's absence, he/she should delegate an interim Tournament Chairman to make decisions.

**Section 9 The Handicap Chairman:** The Handicap Chairman shall be responsible for computing handicaps from the scores recorded in the Association Tournament Play only, and post same at least every two months on the Association website. In addition there should be an effort to create a team to help with special scoring procedures when needed to carry out certain tournament formats not fully furnished by the course personnel.

**Section 10: The Website Chairman:** The Website Chairman shall be responsible for managing the website as to technology, graphic look, news and meaningful updates. There should be a close working relationship to help the President, News Editor, Secretary-Treasurer and other Board members and committees carry out their work. Major changes and cost will be presented to the President so the proper board approval can be obtained.

**Section 11** The Board of Directors shall have the power to suspend or expel any member of the Association for any act or omission in violation of the Constitution or Bylaws of the Association. The action of the Board on such cases shall only be taken upon written charges deemed sufficient by the Board upon hearing, after proper notice to the accused and upon evidence satisfactory to the Board.

**Section 12** The Board of Directors has responsibility to review and set an appropriate charge for

annual membership (dues).

**ARTICLE V  
Meetings**

**Section 1** The annual meeting and election of the Association shall be held at the conclusion of the Annual ASGA Picnic/ Golf Tournament in mid-October at a city course set up by the Tournament Chairman and approved by the Board. Special meetings may be called at a time and place designated by the President or by five (5) or more members of the Board of Directors at any time they deem necessary. These meetings can include Online (digital meetings) as long as it can be determined that a quorum is present for any votes taken. Digital meetings should in general be used for special situations only. At each scheduled meeting of the Association, the President and Committees shall submit reports of their proceedings subsequent to the last meeting, along with any recommendations they deem proper to make in the interest of the Association and for the attainment of its objectives.

**ARTICLE VI  
Finances**

**Section 1** All monies collected or received for account of the Association shall be deposited as and when received in a local bank selected by the Board of Directors, and shall be withdrawn only by check or draft by the Secretary-Treasurer, or President, who shall designate the disbursement account to which it is chargeable.

**ARTICLE VII  
Contracting of Debts**

**Section 1** No member of the Association shall contract or cause to be made in the name of this Association any debt of any nature whatsoever without first receiving proper authorization by a majority vote of the Board of Directors, at any regular or special meeting.

**ARTICLE VIII  
Committees**

**Section 1** Appointment: The President shall appoint whatever Committees he deems necessary to carry out the objectives of this Association whenever the occasion warrants the same, except such Committees that are provided for in the Bylaws of this Association.

**ARTICLE IX  
Assessments**

**Section 1** The dues as provided for in the Bylaws shall represent the only financial obligation of the members of this Association upon its members.

**ARTICLE X  
Amendments**

**Section 1** All propositions to alter, amend, or add to this Constitution shall be made in writing at a meeting of the Association, and filed with the Secretary-Treasurer who shall have the same duly publicized at least thirty (30) days before being acted upon, and shall not be adopted without the concurrence of two-thirds (2/3) of the votes cast. Such propositions to modify the Constitution and Bylaws will be posted on Austin Senior Golf Association bulletin boards at the City of Austin Golf Courses.

**ARTICLE XI  
Adoption**

**Section 1** This Constitution shall be declared adopted by a majority of all members present at the meeting at which it is considered.

**BYLAWS OF THE AUSTIN SENIOR GOLF ASSOCIATION**

**Section 1** Dues are payable immediately if the person is to become an active member, and thereafter shall be due and payable on or before January 1 for the ensuing year.

**Section 2** A copy of the Constitution and Bylaws will be made available by the Secretary-Treasurer to each member upon receipt of his/her initial annual dues, and thereafter a copy of each amendment as and when adopted shall be made available by the Secretary-Treasurer to the membership by means of posting on the Association Website.

**Section 3** Proxies of members shall not be valid for voting in elections nor in the adoption of any resolutions or measures.

**Section 4** The call for each meeting stating the object, time, and place of such meeting shall be given due publicity.

**Section 5** The President shall appoint a Nominating Committee consisting of five (5) active members in good standing not later than the first (1st) of September. This Committee should present its recommendations to the President and The Board at least 2 weeks before the Annual Meeting at the picnic/golf tournament. The recommending slate will then be published on the Association website. At the actual meeting the chairperson will nominate the slate at the appropriate time, and additional nominations for officers may also be made from the floor provided the nominee(s) have agreed to serve if elected. The nomination(s) to fill one General Membership Representative Delegate will also be nominated from the floor only.

**Section 6** Robert's Rules of Order (Revised) shall govern all meetings of the Association except as otherwise provided by the Constitution or Bylaws or by rules or resolution adopted by the Association. It will be acceptable to follow a "relaxed version" when acceptable to the presiding officer for specific meetings. In the event of any controversy Robert's Rules of Order (Revised) will be used to restore order.

**Section 7** For general membership meetings, those present and voting constitute a quorum.

**Section 8** These Bylaws may be altered or amended at any regular or special meeting of the Association by a two-thirds (2/3) vote of the votes cast by the active membership present, provided diligent effort has been made to notify the membership of the regular or special meeting.

**Section 9** These Bylaws shall be declared adopted by a majority of all members present at the meeting at which these are considered.

**Section 10** There shall be an annual audit of the Association Treasurer's record at the end of the fiscal year and presented for approval at the Transitional board meeting. This audit group shall be the Vice-President, chairperson, and the General Membership Representative Delegate.

#### **Revision history:**

**16 November 2006:** Association name as listed in Constitution changed from "Senior Golf Association of Austin" to "Austin Senior Golf Association".

**6 November 2008:** Deleted from the Bylaws Section 2--A numbered membership card shall be delivered by the Secretary-Treasurer to each member upon receipt of their annual dues. This card is a prerequisite for play in Association tournaments. The remaining sections of the Bylaws were renumbered as needed.

**8 November 2012:** (1) Amended Constitution, Article IV to change date on which new Board members take office from 1 Jan of the year following the annual meeting to immediately following the annual meeting during which the new officers are elected. (2) Changed fiscal year from calendar year to 1 Nov-31 Oct.

**August 6, 2019:** Amended the Constitution and Bylaws as summarized below only those Articles with any changes.

### ARTICLE III Membership

Added Super Senior Members as another category of membership.

### ARTICLE IV Board of Directors and its powers

Changed some of the board officer titles and functions. Eliminated both Delegate-at-Large positions and kept one similar position renamed General Membership Representative Delegate. Created a new officer named Website Chairman. Continued to have a total of 9 board members.

### ARTICLE V Meetings

Digital meetings will be official within approved procedures. The Annual ASGA election and meeting changed to be the same day as the annual picnic and golf tournament. The board and officers will not take control until a combined transitional board meeting to occur on the second Thursday of November following the election and will be organized by the current president. Following the approval by the current board of the financial audit from the just completed fiscal year, the meeting will be turned over to the new President and Board of Directors who will carry on any business until adjournment.

### ARTICLE XI Adoption

New copies of the Constitution and Bylaws will be made available via the Website. Certain minor changes made to Sections 5 relating to new titles, Section 7 with relaxing of Robert's Rules of Order in certain situations and Section 10 regarding Audit Committee are the changes made.

**October 26, 2021:** Amended Article III, Section 2 and Section 3 to lower the minimum membership age to sixty (60) years.